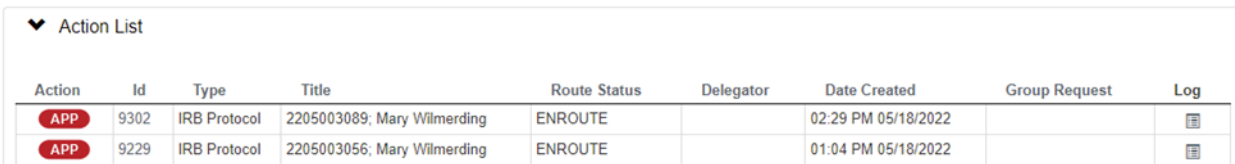
Streamlyne IRB Tip Sheet

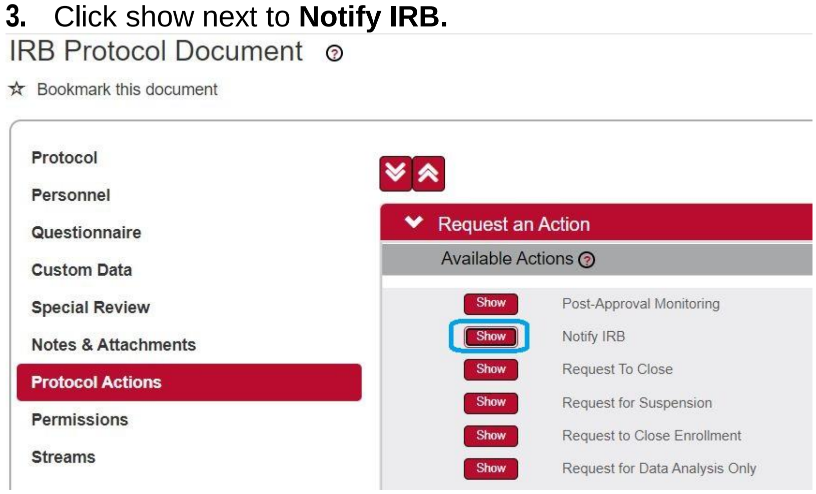
Submitting Post Approval Monitoring to the IRB

1. When you are ready to upload the completed post approval monitoring (PAM) tool, log into your Streamlyne account to view your action list. Click on the ID link next to the study the PAM was requested for.

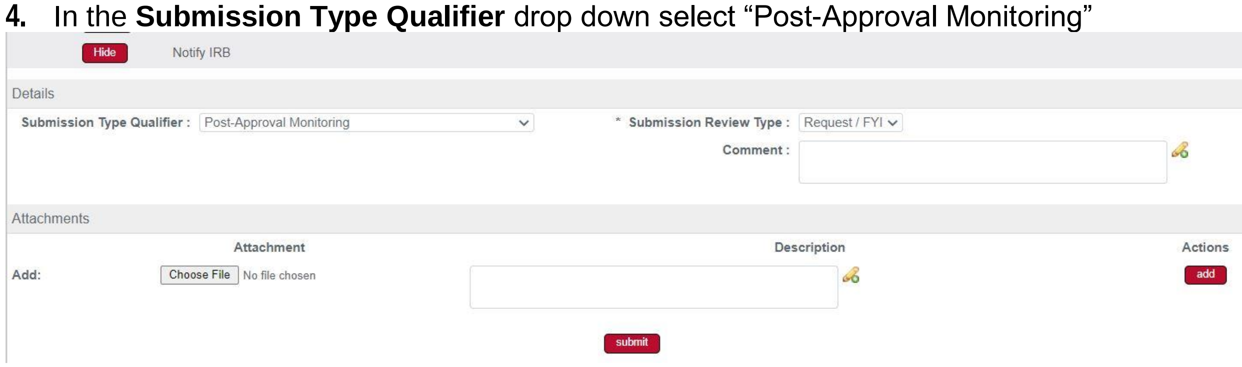

Action List

Action	Id	Type	Title	Route Status	Delegator	Date Created	Group Request	Log
APP	9302	IRB Protocol	2205003089; Mary Wilmerding	ENROUTE		02:29 PM 05/18/2022		
APP	9229	IRB Protocol	2205003056; Mary Wilmerding	ENROUTE		01:04 PM 05/18/2022		

2. Click Protocol Actions on the left side of the screen and then click request an action.
3. Click show next to **Notify IRB.**

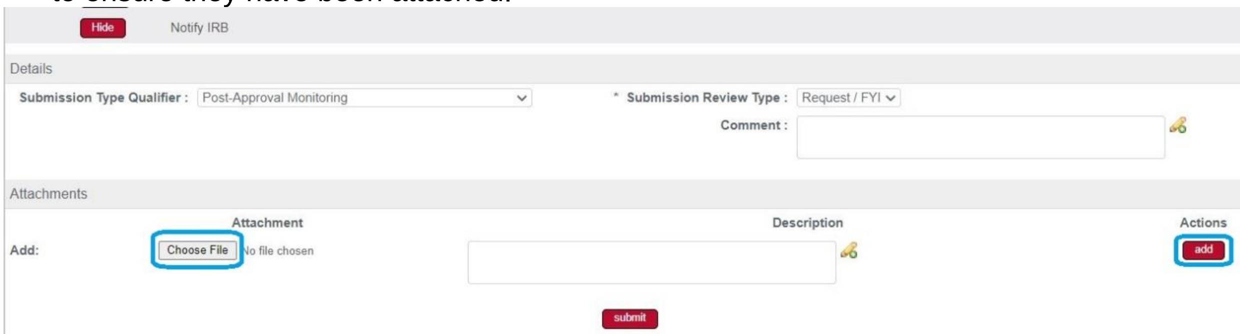


4. In the **Submission Type Qualifier** drop down select "Post-Approval Monitoring"

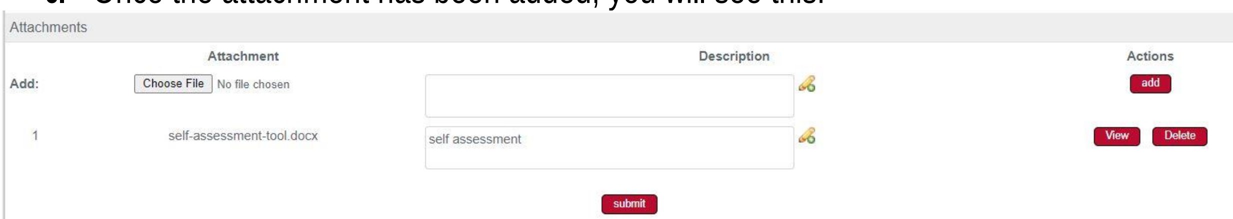


5. In the Attachments section attach the Post approval monitoring tool requested by the

IRB (e.g. Self-assessment tool, Consent document review tool). In the description field, type the name of the attachment. When uploading attachments make sure to select **Add** to ensure they have been attached.



6. Once the attachment has been added, you will see this:



7. Once you have verified your attachment has been added, click submit.